A note from a previous SCEE editor

Please take a moment to carefully read the requests of a former editor of the SCEE proceedings series, in an attempt to simplify the work associated with the compilation of the SCEE proceedings. As an editor, I noticed that authors have various ways of producing a manuscript in LaTeX that in several cases lead to:

- clashing packages at proceedings level,
- violation of the publishers layout style,
- exceedance of the maximum number of pages,
- symbols, labels, and references that have an impact on other people's manuscript when put together in the proceedings.

These issues involve a large amount of work for the editor to handle the proper compilation of the proceedings, before it can be accepted by the publisher. Therefore, I kindly request you to *carefully read and follow the instructions for authors.*

On top of that, I have a small number of points that I would emphasise, even though most are mentioned in the author guidelines for many years already:

- Do not change the fonts and stick to the fonts defined in this template, since the publisher needs a collection of papers with a uniform layout and mark up.
- Do not change the font sizes, especially the font size of the bibliography, to cram your manuscript into the maximum of 8 pages. If you need to put parts in a smaller font size, your paper is simply too long and you give the editor an impossible job.
- Choose from the packages that are provided in this template. Adding others runs the risk of clashing packages. In some cases, known clashes are already mentioned in the template.
- Provide your graphic work in .eps and/or .pdf files and *do not* use packages that produce graphic work as part of the LaTeX code. This ensures that your graphic work has a guaranteed look and editors do not have to guess if there is a problem with the code or a package. You can produce the graphic work on an empty LaTeX page and crop the resulting image to arrive at a .pdf or .eps figure.
- Use labels that are *unique*, not just within your own paper, but throughout the proceedings. Imagine what would happen if all authors would label their sections and figures with labels such as `section1` and `figure1`. It would be an editor's nightmare! Therefore, it essential to make unique labels by including the first-author's name as part of the label, e.g. `Smithfig1`.
- If you define new commands or symbols, make sure that they are unique too. Otherwise they tend to override other people's defaults. Please refrain from using any of the following: `DeclareMathAlphabet, DeclareMathOperator, DeclareSymbolFont, DeclareMathSymbol`. These tend to have a global character and may interfere with the publisher style if not properly and uniquely defined.